



## Twizel Medical Centre Registered Patient ENROLMENT FORM



**WAITAHA**  
PRIMARY HEALTH  
AORAKI

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GP2GP: NP Gemma Hutton NZMC 172784  
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GP Kevin Kleinschmidt NZMC 68376

EDI:  
highchtw

NHI (Office use only)

**\*\*Fields are compulsory (anyone over the age of 16 years MUST complete their own form).**

|   |  |   |  |                          |
|---|--|---|--|--------------------------|
| <b>Name</b>   | (Title)  | **Given Name  | **Other Given Name(s)  | **Family Name            |
| Preferred Pronoun   |  | Preferred Name  | Other Name(s)  | Maiden Name              |
| <b>**Birth Details</b>  |  | Day / Month / Year of Birth   | Place of Birth   | Country of birth         |
| <b>**Gender</b>   | <input type="checkbox"/> Male  | <input type="checkbox"/> Female   | <input type="checkbox"/> Gender diverse (please state)   | Occupation               |
|   |  |   |  | Employer Address         |
| <b>**Usual Residential Address</b>  |  | House (or RAPID) Number and Street Name   | Suburb/Rural Location  | Town / City and Postcode |
| <b>Postal Address</b><br><small>(if different from above)</small>                     |  | House Number and Street Name or PO Box Number   | Suburb/Rural Delivery  | Town / City and Postcode |
| <b>Contact Details</b>  | Mobile Phone   | Home Phone  | Email Address  |                          |
| <b>Next of Kin</b>  |  |   |  |                          |
| <b>Emergency Contact</b>  | Name   | Relationship  | Mobile (or other) Phone  |                          |
| <b>Community Services Card</b>  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No   | Day / Month / Year of Expiry   | Card Number              |
| <b>High User Health Card</b>  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No   | Day / Month / Year of Expiry   | Card Number              |
| <b>Transfer of Records</b>  | <i>In order to get the best care possible, I agree to the Practice obtaining my records from my previous Doctor. I also understand that I will be removed from their practice register.</i>  |   |  |                          |
|   | <input type="checkbox"/> Yes, please request transfer of my records  | <input type="checkbox"/> No transfer  | <input type="checkbox"/> Not applicable  |                          |
|   | Previous Doctor and/or Practice Name   |   | Address / Location   |                          |
| <b>** Ethnicity Details</b><br><small>Which ethnic group(s) do you belong to?</small> | <input type="radio"/> New Zealand European<br><input type="radio"/> Maori<br>Iwi: .....<br>.....<br>.....  |   | <b>Smoking Status (applies to 15 years &amp; over)</b>   |                          |
|   | <b>An interpreting service is available if English is not your first language.</b><br><br><input type="radio"/> Samoan<br><input type="radio"/> Cook Island Maori<br><input type="radio"/> Tongan<br><input type="radio"/> Niuean<br><input type="radio"/> Chinese<br><input type="radio"/> Indian<br><input type="radio"/> Other (such as Dutch, Japanese, Tokelauan). Please state<br><input style="width: 100px; height: 20px;" type="text"/> |   | Current Smoker #137R <input type="checkbox"/> Would you like support to quit?<br>Never Smoked #1371 <input type="checkbox"/> <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Ex-smoker #1375 <input type="checkbox"/> Quit date: _____ |                          |
| <b>Please see Receptionist for more information.</b>                                  |  | <b>Primary language spoken:</b><br>English <input type="checkbox"/> Other <input type="checkbox"/> Please state: <input style="width: 150px; height: 20px;" type="text"/>   |  |                          |
|   |  | <b>National Breast and Cervical Screening Programmes</b><br>I understand this practice participates in National Screening Programmes and that I may be enrolled in any relevant programmes e.g. <b>Cervical or Breast Screening</b> , unless I chose not to (circle): <b>Yes/No</b> |  |                          |

## \*\*My declaration of entitlement and eligibility

|   |                          |
|---|--------------------------|
| <b>I am entitled to enrol</b> because I am residing permanently in New Zealand.<br><i>The definition of residing permanently in NZ is that you intend to be resident in New Zealand for at least 183 days in the next 12 months</i> | <input type="checkbox"/> |
|---|--------------------------|

**I am eligible to enrol** because:

|   |  |                          |
|---|--|--------------------------|
| a | <b>I am a New Zealand citizen</b> <i>(If yes, tick box and proceed to I confirm that, if requested, I can provide proof of my eligibility below)</i> | <input type="checkbox"/> |
|---|--|--------------------------|

If you are **not** a New Zealand citizen please tick which eligibility criteria applies to you (b–j) below:

|   |   |                          |
|---|---|--------------------------|
| b | I hold a resident visa or a permanent resident visa (or a residence permit if issued before December 2010)  | <input type="checkbox"/> |
| c | I am an Australian citizen or Australian permanent resident AND able to show I have been in New Zealand or intend to stay in New Zealand for at least 2 consecutive years   | <input type="checkbox"/> |
| d | I have a work visa/permit and can show that I am legally able to be in New Zealand for at least 2 years (previous permits included)   | <input type="checkbox"/> |
| e | I am an interim visa holder who was eligible immediately before my interim visa started   | <input type="checkbox"/> |
| f | I am a refugee or protected person OR in the process of applying for, or appealing refugee or protection status, OR a victim or suspected victim of people trafficking  | <input type="checkbox"/> |
| g | I am under 18 years and in the care and control of a parent/legal guardian/adopting parent who meets one criterion in clauses a–f above <b>OR</b> in the control of the Chief Executive of the Ministry of Social Development | <input type="checkbox"/> |
| h | I am a NZ Aid Programme student studying in NZ and receiving Official Development Assistance funding (or their partner or child under 18 years old)   | <input type="checkbox"/> |
| i | I am participating in the Ministry of Education Foreign Language Teaching Assistantship scheme  | <input type="checkbox"/> |
| j | I am a Commonwealth Scholarship holder studying in NZ and receiving funding from a New Zealand university under the Commonwealth Scholarship and Fellowship Fund  | <input type="checkbox"/> |

|  |                          |          |                   |
|--|--------------------------|----------|-------------------|
| <b>** I confirm</b> that I can provide proof of my eligibility | <input type="checkbox"/> | Passport | Birth Certificate |
|  |                          | Visa     | CSC/Gold Card     |
| <i>Scan (Office use only)</i>                                  |                          |          |                   |

## My agreement to the enrolment process

**NB. Parent or Caregiver to sign if you are under 16 years**

**I intend to use this practice** as my regular and on-going provider of general practice / GP / health care services.

**I understand** that if I visit another health care provider where I am not enrolled I may be charged a higher fee.

**I understand** that by enrolling with this Practice I will be included in the enrolled population of Waitaha Primary Health Aoraki (Primary Health Organisation) and my name address and other identification details will be included on the Practice, PHO and National Enrolment Service Registers.

**I understand** that my practice will have access to my Shared Care Records (HealthOne) from other health providers.

**I understand** that the Practice participates in a national survey about people’s health care experience and how their overall care is managed. Taking part is voluntary and all responses will be anonymous.

**I have been given information** about the benefits and implications of enrolment and the services this practice and PHO provides along with the PHO’s name and contact details.

**I have read and I agree** with the Use of Health Information Statement. The information I have provided on the Enrolment Form will be used to determine eligibility to receive publicly-funded services. Information may be compared with other government agencies, but only when permitted under the Privacy Act.

**I agree** to inform the practice of any changes in my contact details and entitlement and/or eligibility to be enrolled.

|                             |           |                    |                          |                          |
|-----------------------------|-----------|--------------------|--------------------------|--------------------------|
| <b>** Signatory Details</b> | Signature | Day / Month / Year | <input type="checkbox"/> | <input type="checkbox"/> |
|                             |           |                    | Self Signing             | Authority                |

**An authority has the legal right to sign for another person if for some reason they are unable to consent on their own behalf.**

|  |   |              |               |
|--|---|--------------|---------------|
| <b>Authority Details</b><br><i>(where signatory is not the enrolling person)</i> | Full Name   | Relationship | Contact Phone |
|  | Basis of authority (e.g. parent of a child under 16 years of age) |              |               |

**OFFICE USE ONLY**

|   | <b>Date Received</b> | <b>Date Entered/Scanned</b> | <b>Entered By</b> |
|---|----------------------|-----------------------------|-------------------|
| Enrolment Form Received   |                      |                             |                   |
| Patient Enrolled in MedTech<br><b>Key Items to check:</b> <ul style="list-style-type: none"> <li>• <b>GMS = Adult or Child</b></li> <li>• <b>Provider Details</b></li> <li>• <b>Account Group = Patient or CAS</b></li> <li>• <b>Ethnicity</b></li> <li>• <b>Visa Dates</b></li> <li>• <b>Family Tree Registered</b></li> </ul> |                      |                             |                   |
| NHI Number Allocated  |                      |                             |                   |
| E-Notes arrived (circle) EDI or GP2GP   |                      |                             |                   |
| Paper notes arrived   |                      |                             |                   |
| Paper notes scanned to Patient File   |                      |                             |                   |
| Enrolment Form Scanned to Patient File  |                      |                             |                   |
| Paper Enrolment Form filed in folders   |                      |                             |                   |